

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, January 16, 2018 at 6:00 p.m. in the Board of Supervisors meeting room, located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt, Jr.	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District
Bryan A. Moody	Wreck Island District- Arrived 6:11 p.m.

Also Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
John Spencer, Information Systems Manager/Purchasing Agent
Vicky Phelps, Finance Director

Call to Order at 6:30 p.m.-Chairman Carter

Handicap Accessibility Statement-Susan Adams, County Administrator

Pledge of Allegiance

Invocation -Supervisor Abbitt

Setting of Agenda

WORK SESSION 6:00 PM

Ms. Adams asked the Board to review for approval the FY-19 Budget Calendar.

After review and discussion, Mr. Abbitt stated that he would not be able to attend the scheduled meeting for March 29, 2018.

Mr. Hogan stated that he would not be able to attend the scheduled meeting for February 6, 2018.

After discussion, it was a consensus to schedule a work session for Thursday, February 8, 2018 in the place of February 6.

After discussion, it was the consensus of the Board to have staff contact School Administration to request rescheduling the joint meeting with the School Board set for March 29, 2018.

Ms. Adams stated that she would contact Mr. Waddell regarding meeting dates that would work for the School Board

After discussion, it was the consensus of the Board to reschedule the April 10 meeting to April 9, 2018. Ms. Adams stated that she would revise the Budget Calendar and distribute once all dates that were changed are corrected and the joint meeting date with the School Board has been confirmed.

Mr. Hogan made a motion to adopt the FY-19 Budget Calendar with changes as discussed. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

CITIZEN PUBLIC COMMENT PERIOD

Mayor Paul Harvey came forward and stated that he was speaking on behalf of the Railroad Festival Committee. He thanked the Board for their support and stated that last year's festival was a success. He reported that they have signed with the Embers for a concert on Sunday of the upcoming Railroad Festival.

APPEARANCES

Annie Trent - Carver-Price Legacy Museum Board of Directors Appointment

Chairman Carter explained that at the December meeting, the Board tabled a motion to appoint a representative to the Carver-Price Legacy Museum Board of Directors and requested that Ms. Annie Trent be invited to the January 2018 meeting to discuss the appointment since the Carver-Price Legacy Board of Directors does not require the appointment of a Board of Supervisor member.

Ms. Trent came forward and introduced Ms. Darlene Reed of Spout Spring, who currently serves as the Chairman of Carver Price Legacy Museum Board of Directors.

Ms. Reed explained that they would love to have a member of the Board to serve in the place of Ms. Sara Carter. She stated that it is helpful when making decisions especially when the building is involved.

Chairman Carter asked Ms. Reed if the Carver Price Legacy Museum Board of Directors would accept the Board's appointment of a citizen to serve in this capacity and then have them report to the Board of Supervisors.

Ms. Reed stated that they currently meet monthly on the third Tuesday at 5:00 p.m.

Mr. Abbitt stated that he would welcome any report that the Legacy would like to provide after their monthly meetings.

Ms. Reed asked that when the Board appoints someone to please consider that they are looking for someone to serve on their board who can provide insight to fund raising and grant writing projects.

Chairman Carter thanked Ms. Reed and Ms. Trent for coming and providing clarification to the Board.

Piedmont Alcohol Safety Action Program Board of Directors Appointment - Mr. Darrel Puckett, Commonwealth's Attorney

Chairman Carter explained that Mr. Puckett requested to appear before the Board to discuss the Appomattox appointment to the Piedmont ASAP's Board of Directors. As stated in the Board's agenda item to appoint someone to fill the vacancy of Ms. Aileen Ferguson who has decided to retire, the Board tabled this appointment and asked that it be placed on January's agenda. Chairman Carter stated that a copy of a letter, prepared by Mr. Puckett, has been provided for the Board to review.

Mr. Puckett came forward and stated that he would like to provide clarification about the provided letter for the Board's review. Mr. Puckett explained that he got involved after he was contacted by Ms. Allen regarding needing a replacement for Ms. Ferguson who was retiring. He stated that Ms. Allen stated that she was looking for State Police insight and questioned if former State Police Mr. Howard Gregory would be interested in serving. He stated that after contacting Mr. Gregory and told that he was unable to hold this position on the Board; he proceeded to contact Mr. Paul Kavanika and Mr. Larry Shorter. He stated that none of the mentioned men were able to serve. He stated that he received a recommendation for Mr. Jason Bishop as a potential appointment referenced in his letter. He stated that he had a concern that this Board needed someone who is familiar with DUI. He stated that he wanted to explain to the Board that he was simply doing what he was asked to do and he wanted to clarify this and his actions to the Board.

After discussion, Chairman thanked and excused Mr. Puckett.

ACTION ITEMS

COMMITTEE APPOINTMENTS

Piedmont Alcohol Safety Action Program Board Appointment

Chairman Carter stated that in December, the Board requested that this item be tabled to the January 2018 meeting to allow time for staff to verify information pertinent to the appointment. He stated that the Board had been provided a letter from Mrs. Aileen Ferguson requesting a replacement for her seat on the Piedmont Alcohol Safety Action Program Board of Directors.

Chairman Carter stated that the staff's recommendation is to appoint a representative to the Piedmont Alcohol Safety Action Program Board for a 3-year term beginning January 1, 2018 and ending December 31, 2020.

Chairman Carter stated that in addition to Mr. Puckett's recommendation, former Sheriff Wilson Staples has agreed to serve in this capacity, if appointed.

Mr. Hogan stated that he had called and spoken with Ms. Allen who stated that she would like State Police or Law Enforcement presence on the Board. He stated that he does not feel it would be appropriate to appoint someone to serve on this Board who does not live within the County. He stated that he would support the appointment of Mr. Wilson Staples if the Board chose to appoint him.

After discussion, Mr. Millner made a motion to appoint Mr. Wilson Staples to serve as a representative on the Piedmont Alcohol Safety Action Program Board for a 3-year term

beginning January 1, 2018 and ending December 31, 2020. Mr. Moody seconded Mr. Millner's motion. Hearing no further discussion, Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Carter provided the Board with the following list of 2018 Standing Committees for review/discussion:

Facilities Committee; Chairman-Chad Millner; Sam Carter

Personnel Committee; Chairman-Sam Carter; Chad Millner

Public Safety Committee; Chairman-William Hogan; Bryan Moody

Solid Waste Committee; Chairman-Bryan Moody; Watkins Abbitt, Jr.

Joint Monthly County/School Chairman/Vice, Sam Carter; Chad Millner

Region 2000 Local Government Council, Bryan Moody; Susan Adams

Region 2000 Workforce Development Board, Bryan Moody; Susan Adams

Mr. Moody stated that he would like to see all members serve on the personnel committee.

Mr. Abbitt stated that he feels personnel should report to the County Administrator not the Board.

Mr. Hogan stated that unless the County Administrator would like guidance and input from the Board on decisions that any member could report to the entire Board, as he is comfortable with having several members and not entire Board.

After discussion, it was the consensus of the Board to have the Chair and Vice Chair serve on the Personnel Committee.

Chairman Carter asked the Board if they wished to have a Planning Commission Liaison to serve and not appoint a member to serve on the Planning Commission. After discussion, it was the consensus of the Board to have Mr. Roark, who attends all Planning Commission meetings to prepare a report from meetings and provide to the Board.

Mr. Moody stated that he would continue to serve on the Region 2000 Workforce Development Board; however, he is unable to attend all meetings due to his work demand. He asked if Ms. Adams could be appointed as an alternate in the event that he was unable to attend a meeting. It was a consensus of the Board to appoint Ms. Adams as an alternate to serve on the Region 2000 Workforce Development Board.

CONSENT AGENDA

Invoices Submitted For Payment

Please review the attached invoices and consider approval for payment:

January 8, 2018 \$161,069.96

January 16, 2018 \$427,278.45

TOTAL: \$588,348.41

Staff Recommendation: Approve invoices as presented for payment in the amount of \$588,348.41.

Minutes

Please review the following DRAFT minutes for additions, corrections or questions:

December 18, 2017-Regular Scheduled Meeting

January 3, 2018-Organizational Meeting

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books \$88.25

7301-5401 Office Supplies \$419.75

7301-5415 Summer Reading \$10.00

TOTAL: \$518.00

Staff Recommendation: No new local funds are required.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime \$1,775.32

RE: Reimbursement received from the Express Lane for security coverage (\$900.04);
Reimbursement received from the School Board for security performed at the High School sporting events (\$875.28).

Staff Recommendation: No new local funds are required.

Commonwealth Attorney's Office

Please supplement by consent and appropriate the following:

2201-5504 Travel & Education

The County received reimbursement from the Commonwealth's Attorneys' Services Council for Les Fleet and Darrel Puckett to attend the 2017 Executive Program.

Staff Recommendation: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS \$7,883.92

5301-2006 Group Life \$592.10

5301-2002 ICMA-RC \$405.48

TOTAL: \$8,881.50

RE: December 2017 Payroll

Staff Recommendation: No new local funds are required.

Capital Projects

Please transfer by consent \$34,474.50 from 1101-5804 Operating Reserve to

9104-7014 Capital Projects.

RE: The Capital Projects budget line has been over expended by this amount because of the carryover of approved projects into the FY 2018 budget. The projects consist of the paving of the County Administration parking lot, roof & gutter replacement at the Community Center, Roof replacement at the Carver Price Elementary school and the contribution to the Courtland Field project.

Staff Recommendation: No new local funds are required.

Appomattox Rescue Squad

Please supplement by consent and appropriate the following:

3203-5607 Appomattox Four-For-Life \$104.52

RE: The amount of the Four-For-Life funds that staff estimated and the Board approved in the FY 2018 budget was less than was received. An additional amount of \$104.52 was received which staff requests to be supplemented into this line item.

Staff Recommendation: No new local funds are required.

Pamplin Rescue Squad

Please supplement by consent and appropriate the following:

3203-5608 Pamplin Four-For-Life \$34.84

RE: The amount of the Four-For-Life funds that staff estimated and the Board approved in the FY 2018 budget was less than was received. An additional amount of \$34.84 was received which staff requests to be supplemented into this line item.

Staff Recommendation: No new local funds are required.

Mr. Hogan made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ADMINISTRATOR'S REPORT

Ms. Adams provided the Board with a written Administrative Report. She called for questions or concerns.

During discussion of her report, Ms. Adams reminded the Board that the County Reassessment process would begin in FY-19.

Ms. Adams reported that the County is being forced to upgrade their financial software, so staff is looking at options.

Mr. Abbitt stated that staff needed to consider everyone in the County (Constitutional Officers, Schools and County) using the same software, which could possibly be a cost savings.

Ms. Adams stated that Mr. Spencer is currently looking at software and the associated costs. She stated that the possibility of centralized accounting is being reviewed.

Ms. Adams explained that staff has reached out to surrounding localities to see if a cost savings could be found if several counties make a decision to make software changes together.

Ms. Adams stated that at the last Board/Chairs meeting with the School Board there was discussion of possibly forming a committee to make decisions regarding the State football signage and then bring it to the Boards for approval. She stated that no decision has been made at this time.

Ms. Adams reminded all members if they wished to attend the VACo Government Day, to please let Ms. Phelps know so that registrations can be made.

SUPERVISOR CONCERNS

Mr. Abbitt questioned when the Board would hear about the Schools CIP needs.

Ms. Adams stated that Mr. Roark is compiling all CIP request for three years, which will be presented at the January 30, 2018 meeting.

ADJOURNMENT

Mr. Millner made a motion to adjourn the meeting at 7:10 p.m. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye

The meeting adjourned at 7:10 p.m.

Samuel E. Carter, Chairman